



## MEETING SUMMARY

<b>Date:</b>	21 June 2023	<b>Start Time:</b>	12:30 p.m.	<b>End Time:</b>	1:40 p.m.
<b>Chair:</b>	Anthony Santella	<b>DPH Liaison:</b>	Marianne Buchelli	<b>Location:</b>	Zoom
<b>Attendees:</b>	Refer to page 3	<b>Recorder:</b>	Ken Plourd		

### ACCOMPLISHMENTS

- Approved the May meeting summary.
- Successful development of prototype housing resource guide.
- 2023-2024 training topics identified and scheduling of events with AETC has been completed and will begin in August.
- Process established to provide recommendations from the Prevention Needs Assessment (PNA) survey results.

### ACTION ITEMS

- Ken will circulate the meeting summary to the group for review/feedback.
- Anthony will email all the contacts on the list/Google Sheet for the Housing Resource Guide to verify names and email addresses are correct.
- Anthony and Luis will develop survey monkey questions referencing the 10 domains of the PNA survey to support the homework activity for CHPC participants.

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### WELCOME

Committee Chair Anthony Santella welcomed individuals to the meeting and reviewed the agenda. Anthony asked folks to briefly introduce themselves to the group.

### APPROVAL OF PRIOR MEETING SUMMARY

The group approved the May meeting summary by consensus with no additions or corrections.

### HOUSING RESOURCE GUIDE

Anthony reminded the group that during the February NAP meeting, members agreed to develop a housing resource guide as part of the follow-up to the HIV and Housing event. NAP members were asked to complete a Google Sheet with any information on housing providers in Connecticut (e.g., organization name, website, location, name of person to contact & email). Anthony reported the resource guide includes 20 organizations represented across 10 cities/towns.

The group agreed it was important to confirm the accuracy of the information before sharing it publicly. Anthony will email all the contacts on the list/Google Sheet to verify names and email addresses are correct. Once this is confirmed, the resource guide can be finalized and sent through the CHPC listserv as well as posted to the CHPC website along with the recording of the HIV and Housing event. Anthony said this resource guide could be promoted at the August CHPC meeting.



## **TRAININGS WITH AETC**

Dante Gennaro shared his screen and stated the six selected training topics for the workforce development training series were based on NAP recommendations and based on the results of several needs assessments. Selected topics include:

1. Mental Health Issues in HIV Care
2. Substance Use Disorder (SUD)
3. Status Neutral Model
4. Confidentiality/HIPAA
5. Social Drivers of Health Equity
6. Cultural Humility

The audience for the trainings/webinars will be HIV non-clinical providers including CHPC and Ryan White partners. CME credits will not be issued by AETC to attendees because we are targeting non-licensed professionals. Virtual trainings will occur every other month starting in August on the last Tuesday of the month from 1:00 p.m. to 2:00 p.m.

The NAP group requested that the presentations/webinars be designed with more interactive opportunities for attendees such as the use of polls and/or breakout rooms with scenarios to apply knowledge.

The group agreed that efforts to promote the event need to be strengthened and extend beyond the CHPC listserv. Marianne Buchelli suggested that funders require attendance at these trainings.

## **PREVENTION NEEDS ASSESSMENT SURVEY FOLLOW UP**

Anthony thanked Luis Diaz for his presentation of the DPH Prevention Needs Assessment (PNA) survey results at the main CHPC meeting. He asked Luis and Marianne how they wanted the NAP group to assist.

Marianne stated that NAP should take a deeper dive into analyzing the results and identifying emerging themes that align with our goals and objectives. She emphasized that the group would need to look at the data in phases because of the large amount of data that was collected.

Luis added, this is an opportunity for NAP to identify questions that were missing from the survey so they can be added in the next round.

Mitchel Namias suggested the development of a template/shared document where CHPC members/attendees could share what data points stood out to them from the survey results. This would increase engagement and the NAP could use these themes as a reference point for comparison.

The group agreed that when Luis emails the CHPC listserv the full PNA survey results, he will also send a survey monkey link which asks folks what data points stood out the most to them across the 10 survey domains. Anthony and Luis will work together to create the survey monkey questions with the goal of getting this emailed to the CHPC listserv early next week. This timeframe allows folks four weeks to respond to the survey and Luis will share the results with



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the group in August. After the NAP group reviews the PNA survey results and the survey monkey results, recommendations will be brought to the Executive committee and then to the main CHPC group in September.

**ANNOUNCEMENTS**

Sue Major stated the DPH Syringe Services Program (SSP) has survey results which they would like to present at an upcoming NAP meeting.

**ADJOURNMENT**

The meeting adjourned at 1:40 p.m.



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**ATTENDANCE**

<b>CHPC Members</b>	1/18	2/15	3/15	4/19	5/17	6/21		
Angel Cotto	x	x						
Xavier Day	x	x	x	x		x		
Martina De La Cruz	x	x	x	x	x	x		
Mitchell Namias	x	x	x	x	x	x		
Nilda Fernandez		x	x	x	x			
Dante Gennaro		x		x	x	x		
Sue Major		x				x		
Santos Cancel		x	x	x	x	x		
Cynthia Hall				x				
Peta-Gaye Nembhard	x	x	x	x		x		
Anthony Santella	x	x	x	x	x	x		
<b>CHPC Member #</b>	<b>6</b>	<b>11</b>	<b>7</b>	<b>9</b>	<b>6</b>	<b>8</b>		
<b>Public Participants</b>	1/18	2/15	3/15	4/19	5/17	6/21		
Marianne Buchelli	x		x	x		x		
Angelique Croasdale-Mills	x	x		x	x			
Amber Freeman		x						
Aubree Buccino						x		
Dones-Mendez		x						
Angel Ruiz		x						
Maria Diaz		x	x					
Consuelo Munoz		x						
Makayla Dawkins			x					
Erika Mott			x	x	x			
Ramon Rodriquez-Santana						x		
Mieykeya McClendon		x						
Melinda Vazquez-Yopp			x		x			
Jianghong Li		x	x					
Cairo Romaguera				x				
Luis Diaz	x	x	x	x	x	x		
Tamika Riley				x				
Clunie Jean-Baptiste			x					
Daniel Hulton	x							
Danielle Warren Diaz	x	x						
<b>Public Participant #</b>	<b>5</b>	<b>10</b>	<b>8</b>	<b>6</b>	<b>4</b>	<b>4</b>		
<b>Total Attendance</b>	<b>11</b>	<b>21</b>	<b>15</b>	<b>15</b>	<b>10</b>	<b>12</b>		



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Work Plan Activity and Milestones Over Time	Month 2023											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>General Committee Management</b>												
Approve meeting summary	x	x	x	x	x	x		x	x	x	x	
Updates from partners or collaborators on needs assessment projects	x	x	x	x	x	x		x	x	x	x	
Discuss any needs assessment projects or suggested future projects			x			x				x		
<b>1. Develop recommendations and implications of the Prevention Needs Assessment Survey results as it relates to the Plan and the CHPC</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
DPH presents findings to main CHPC					x	x						
Hold additional discussions / deeper analysis on prevention data set						x		x				
Develop recommendations for CHPC and its Committees						x		x				
Share recommendations with CHPC								x	x			
<b>2. Develop options and recommendations for the CHPC to advance the Plan's housing objectives</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
Assemble housing-related information from Ryan White funding programs + current status of any housing indicator (QPM)	x	x	x									
Identify and engage most relevant housing partners	x	x	x									
Identify best practice programs that serve persons with HIV (and/or priority populations identified in the Plan)		x	x	x								
Organize and deliver "mini" housing resource carousel of best practice providers at CHPC meeting (rotate 10 to 15 minutes per program) **HIV and Housing event**			x	x	x							
Develop recommendations to strengthen coordination, collaboration, and/or attract additional resources (within CHPC + CHPC represents at other housing groups)				x	x	x		x				
Present recommendations to CHPC and any next steps for NAP								x	x			
<b>3. Coordinate four workforce development training sessions: 1. Confidentiality; 2. Gender &amp; Trauma Informed Care; 3. Cultural Humility; and 4. Substance Use Disorders</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
Schedule presenters	x	x	x	x								
Promote event	x	x	x	x	x	x				x	x	
Deliver training		<b>3</b>				tbd					tbd	
Review feedback and lessons learned + share suggestions for future trainings)			x	x				x				x
Share / disseminate any resources and/or post training online			x	x				x				x
<b>4. Propose an approach (with QPM) to develop a stigma indicator &amp; pilot data collection</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
QPM leaders brief committee on progress to date and materials & define scope				x	x	x						
Assemble additional best practice approaches (national or in-state)						x	x	x				
Conduct brief scan to determine who in state may collect stigma-related data							x	x				
Develop pilot (joint approach with QPM to align with relevance for indicators)									x	x	x	
Implement pilot												TBD
Share any lessons learned / recommendations with CHPC for next steps												TBD