



## Meeting Agenda for April 19th, 2023

**11:00 a.m. to 12:15 p.m.**

**To join the meeting from your computer, tablet, or smartphone**

<https://us06web.zoom.us/j/83345554634>

Phone call-in number (audio only): 646-558-8656

Meeting ID: 833 4555 4634

| Time       | Topic   | Anticipated Outcome  |
|------------|---|--|
| 11:00 a.m. | Welcome & Chair Announcements                   | Participants review meeting etiquette, charge, and receive any updates on administrative matters (e.g., Member attendance, diversity chart)  |
| 11:10 a.m. | Approve Prior Meeting Summary                   | Consensus-based approval of prior meeting summary  |
| 11:15 a.m. | Progress Check: 2023 Committee Work Plan        | Assess progress (planned v. actual) on work plan; identify and address any issues  |
| 11:20 a.m. | Newsletter Dissemination: 2023 Volume 1         | Participants will discuss the process of the last newsletter, improvements/sustains for next newsletter.   |
| 11:35 a.m. | Community/Member Engagement Activities for 2023 | Participants will discuss development of options (Middletown Pride Month activities/RW collaboration, Voice of the People Planning) for outreach events and logistics of events (tabling, sign-ups, locations) |
| 12:05 p.m. | Other Business                                  | Participants will identify other business or potential agenda or discussion items for future committee meetings  |
| 12:10 p.m. | Process Check                                   | Participants will share feedback about their meeting experience and suggestions to improve future meetings   |
| 12:15 p.m. | Adjournment                                     | Chair will end the meeting   |

DPH is an equal opportunity provider. Call 860-509-7801 if you require aid/accommodation to participate fully and fairly.